



Terms & Conditions

Deannie Landgoed,
Vlaeberg Road,
Stellenbosch

www.deannielandgoed.co.za

072 371 8572

info@deannielandgoed.co.za



Our T's & C's

On acceptance of any Quotation issued by Deannie Landgoed, the Client accepts the terms and conditions as set out herein. Please initial each page, sign and return to: planning@deannielandgoed.co.za

1. CONFIRMATION

The quotation pricing is valid for 14 days from date of issue, after which the price of services rendered may be altered having regard to fluctuations in the exchange rate or any fee charged in terms of the Public Regulations.

The quotation remains valid and a binding document upon acceptance thereof.

2. GOODS ON HIRING

All glassware, equipment and décor are the property of Deannie Landgoed and they may not be taken or sold. The prices quoted are for rental unless clearly indicated "sale".

- We make use of our own long wooden tables (3mx900mm) should you require any other tables, linen or chairs other than supplied by Deannie Landgoed, the cost will be to your own account.
- We do not offer a chapel on site but our ceremonies are perfect for summer outdoor weddings. Should the weather not permit the outdoor ceremony to happen as agreed upon, the cost shall be to the account of the client in terms of erecting boudin tents (see paragraph 15)



3. RENTAL PERIOD

All goods hired are only guaranteed for the actual day of the event. Whilst we will try to accommodate special requirements for early delivery, we reserve the right to alter delivery and clearing times. We will ensure that this will in no way have an impact on the actual event. Late returns will be subject to additional daily return charges.

4. DELIVERY POLICY

Notwithstanding, anything to the contrary, Deannie Landgoed's obligation to supply goods on time shall in all cases be subject to the following:

Whilst delivery times are given in good faith and Deannie Landgoed will use every endeavour to comply therewith, no responsibility can be accepted for any loss or damage incurred by the Client on account of any delay in delivery arising out of circumstances beyond Deannie Landgoed's control, which circumstances will include, but in no way be limited to:

- Any delays in the supply of goods by Deannie Landgoed's Supplier which cannot be directly or indirectly attributed to them;
- **The client or Event Planner** not providing Deannie Landgoed with necessary information in order to determine the specifications of the goods required.
- The Client or his/her/its employees not providing Deannie Landgoed with the adequate information, necessary in order to ensure that the goods meet its specific requirements.
- The Company reserves the right to amend the initial quotation, should the Client's original requirements change or upon inspection by us.
- If the balance of the contract price payable on date of reservation is not paid on date of anticipated reservation to Deannie Landgoed.

Deannie Landgoed will communicate unavoidable delay in the delivery directly to the client and the planner.



5. FINAL CONFIRMATION AND NUMBERS

We require confirmation of final numbers 14 working days prior to the function. For weddings we need final payments for venue hire and/or any additional fees outstanding paid 14 days in advance if not, no additional arrangements shall be made.

6A. VENUE HIRE ALL-INCLUSIVE PACKAGE INCLUDES:

All planning and coordination is included in this package.

BRIDE:

- Bridal dressing room(includes 1 x sparkling wine bottle and snacks + 1 x juice)
- Hair & Make-up

CEREMONY:

- Ceremony area: dam, mountain view or forest
- DJ
- Wooden benches for ceremony area
- Setup(decor) of Arch
- Confetti

RECEPTION:

- Tables – we make use of long wooden tables with a choice of sweetheart table
- Chairs – choice between white or clear tiffany chairs
- Place settings
- Underplates, napkins and cutlery – choice between silver, gold or rose gold
- All glassware and plates
- Table runners according to concept design (within quoted budget)
- Setup and breakdown
- Decor & Setup – candles, cylinders and extra décor according to budget
- DJ, speakers, mic and lights
- 3x Lawn games



- Pre-drinks to the value of R2 500.00
- Cash bar, fully stocked, 2 Barman, ice, glasses and garnish
- Waiting staff
- Canape's or harvest table
- Main meal, served buffet style or plated
- 2 Tier wedding cake
- Photo booth
- 8 x hours photography

6B. VENUE HIRE SELF CATERING PACKAGE INCLUDES:

Planning and on the day coordination is not included in this package - Additional R6500-00

Should you prefer to make use of your own planner, it is the client's responsibility to coordinate the flow of events during the wedding.

BRIDE:

- Bridal dressing room and snacks at additional cost of R1500-00

CEREMONY:

- Ceremony area: dam, mountain view or forest
- Wooden benches for ceremony area
- Arch - No Decor setup

RECEPTION:

- Tables - we make use of long wooden tables with a choice of sweetheart table
- Chairs - choice between white or clear tiffany chairs
- Underplates, napkins and cutlery - choice between silver, gold or rose gold
- All glassware and plates
- No Decor, setup or breakdown - this is the responsibility of the client



KITCHEN:

- Refer to Paragraph 13.

7. STATIONERY - ALL INCLUSIVE PACKAGE

- Save the date to be designed and only sent out 5 months prior to your wedding date. If required earlier, it will be an additional R550 for express design.
- Subject to standard templates. Any out of scope alterations will be billed for per hour.
- Wedding Website to be created with RSVP to your email address. 3 months prior to your wedding date. If required earlier, will be at an additional R385pm hosting charge.
- Includes "Our Love story", "Wedding Registry", "Fine Details" as well as venue, time, dress code and countdown timer
- Please send us:
 - Short 100 to 300 words of how you met, or an introduction.
 - Wedding registry link (If you have one) – we do not create wedding registries, however, we can link your registry from <https://www.easyregistry.co.za/> or most online registries.
 - Fine Details:
 - Dress code
 - Child friendly?
 - Social media handles and #TAGS
 - 10 to 20 high resolution landscape and portrait photos required.
 - Standard template applies. We will be creating a personalized domain name for your wedding website. Please give us 2 examples for availability. Eg. www.meyertroupe.co.za or www.janineandtravis.co.za
 - The above links are just for purpose and non-functional websites
 - Subject to standard templates. Any out of scope alterations will be billed for per hour.
 - Website to cease exist the day after your wedding date or billed extra per month thereafter for hosting charges.



8. ACCEPTANCE OF QUOTE

R20 000-00 deposit is required which is non-refundable on acceptance of quotation for weddings.

Corporate functions an amount of 50% deposit is required on acceptance of quotation.

The Terms & Conditions must be signed and deposit slip emailed to accounts@deannielandgoed.co.za

9. PAYMENTS

Fourteen (14) days prior to the event, the outstanding amount must be paid and proof of payment to be emailed accounts@deannielandgoed.co.za or 5 days prior with short notice functions.

No goods will be released without full payment reflected on bank statement or proof thereof is received. No planning shall commence without proof of payment at least 5 days prior to function. Any late payments will be charged with a 10% interest on recovery of bad debt.

10. CANCELLATION

Deposit is non-refundable on cancellation. We do not offer refunds on deposits paid. We pay all suppliers involved once the deposit is received.

Should you make use of our self catering packages, the same principle will apply. We do secure the date for the couple and it will be a loss of income. We do not offer cancellation fees as the venue is booked out for the day.

11. DAMAGES

Any damages or losses suffered by the venue Deannie Landgoed will be charged in full to the Client.



12. ALCOHOL POLICY

Deannie Landgoed make use of our own Bar services and do have a valid liquor license: **WCP/044247**

- We do not allow any outside beverages
- We do not allow drinking out of vehicles
- We do have a wine list available, should you wish to purchase directly from us
- We do charge corkage fees of R50-00, which will be payable before a function

We also do the pre-drinks and this will be discussed with the clients to establish their needs.

Should any of the above regulations not be adhered to, the Bridal couple will be fined with a R5 000-00 penalty fee.

13. CATERING

All caterers must ensure to leave the kitchen in the same respectful order as found.

Outside catering will be charge R5000-00 towards kitchen fees payable once the contract has been signed. This will cover cost as to water, gas and electrical supply. Caterers can make use of all equipment in kitchen, however, Deannie Landgoed does not supply buffet equipment and is therefore the responsibility of the caterer. Any damages or missing items will be charged to caterer.

Inhouse catering on the All-Inclusive package will commence through Deannie Landgoed and will the kitchen fees not be applicable.



14. AUTHORITY AND ACCEPTANCE

The parties whose signatures are affixed below agree to accept the terms and conditions stated in this agreement and warrant that the undersigned person/s is/are the authorized and appointed agents. Deannie Landgoed will always provide client with additional information, we have the right to communicate with the client should the need arise.

15. WEATHER

Deannie Landgoed takes no responsibility for outdoor events and the client remains responsible for any extra costs or insurance involved should inclement weather affect the arrangements for the function. Should the client wish to erect a boudin tent for weather inclement, this shall be charged at an extra cost, alternatively we will assist where possible to come up with solutions.

Deannie Landgoed, cannot be held responsible for any bad or unforeseen weather conditions or for any other factors affecting a function.

16. DAMAGES

- The client shall be responsible for any damage whatsoever caused to the buildings, furnishings, improvements, utensils and any additional equipment belonging to Deannie Landgoed and / or any losses, damages caused by any act or omission by the client.
- Any damage to property or breakages caused by the client's guests, agent, employees (staff in attendance) and service providers will be charged to the client's account.
- The client will be responsible for safe keeping of, and damage caused to equipment hired by the client from external service providers.
- No fires will be allowed by any person on the property of Deannie Landgoed. We will supply the client with a Bonfire under controlled circumstances.
- Any damage to the bridal room shall be billed at a fixed rate of R2 000-00.



- This is and will always remain private property and the client shall respect our terms and conditions.
- In return, Deannie Landgoed and staff will treat each client as it's own and will ensure great service is provided.
- Deannie Landgoed will not be held liable for any loss or damage resulting from the presence of your guests, or their respective belongings on the premises of arranged by Deannie Landgoed.
- The client/s hereby indemnifies Deannie Landgoed, and any of the aforementioned companies' employees against all or any claims that might be brought against Deannie Landgoed.

A copy of the Clients ID document will be required on confirmation of order.

All damages and losses which must be paid for within a period of 15 days after invoice. If losses are not paid within a period of 15 days any unpaid accounts will be handed over to our attorneys – Nolte Inc. for further proceeding.

17. EVENT TIMES AND VENUE

The Client desires to temporarily rent, occupy, and make use of the Owner's venue, known as Deannie Landgoed.

The Coordinator/planner shall have access to and use of the venue from 08:00 am to 23:30 on the day of the function for the purpose of hosting the Clients event. Should you wish to setup the previous day (if available), an hourly rate of R1500-00 will be charged.

PLEASE NOTE: No music will be allowed after 23:30 according to Stellenbosch local municipality's rules.

The property Deannie Landgoed remains a private property and guest shall only be allowed to make use of stipulated areas. We shall not tolerate any misbehaviour from clients, and the right remain ours to ask the client to vacate the property.

Our staff and guests, are our first priority.



- This is and will always remain private property and the client shall respect our terms and conditions.
- Deannie Landgoed will not be held liable for any loss or damage resulting from the presence of your guests, or their respective belongings on the premises of arranged by Deannie Landgoed.
- The client/s hereby indemnifies Deannie Landgoed, and any of the aforementioned companies' employees against all or any claims that might be brought against Deannie Landgoed.

A copy of the Clients ID document will be required on confirmation of order.

All damages and losses which must be paid for within a period of 15 days after invoice. If losses are not paid within a period of 15 days any unpaid accounts will be

- In the event where it is a morning function, the venue will be available from 8:00 AM-16:00 PM
- Any time after agreed timeslot, the client will be charged an extra fee of R1 500 per hour.
- In the event where it is an afternoon/evening event the venue will be available from 15:00-23:30. Any time after agreed timeslot, will be charged at an extra additional fee of R2 000-00 an hour.



Weddings:

- The Bridal party will have access to the venue at any given time should it not be occupied or busy
- Ceremonies may commence from 14:00 - 23:30
- Music will only be allowed until 23:30
- Should you wish to stay longer and enjoy the bonfire and our bar facilities, you are more than welcome, we do however charge R2 000-00 per hour extra after 00:00.

- I, the undersigned accept the terms and conditions as stipulated above.
- This will be a binding contract.

- Name (Groom and Bride) _____
- Date: _____
- Wedding Date: _____
- Deannie Landgoed: _____
- Wedding planner: _____